



Credit Union Department

Filing Instructions:

Mail or email this completed application form to:

Credit Union Department
914 East Anderson Lane
Austin, Texas 78752

Email: [isabel.velasquez@cud.texas.gov](mailto:isabel.velasquez@ cud.texas.gov)

**APPLICATION TO AMEND BYLAWS (SECTION 3.01)
COMMUNITY OF INTEREST – OTHER**

_____ Credit Union

_____, _____, Texas _____
(mailing address) (city) (zip)

I, _____, _____
(name) (title or position)

of the credit union, file this application to amend Section 3.01 of its Bylaws to expand the credit union’s field of membership (FOM) in accordance with Section 122.011 of the Texas Credit Union Act and Title 7, Section 91.301 of the Texas Administrative Code.

1. The board of directors of the credit union, at a duly constituted meeting, approved the proposed amendment on _____, 20 ____, and authorized and directed the submission of this application. There were _____ members present and _____ votes were cast in favor of the amendment and _____ votes were cast against.

2. Narrative request explaining the proposed field of membership expansion attached as **Exhibit “A”**.
 - Describe the identifiable affinity of the proposed group to be included in the field of membership and the applicable geographic boundaries.
 - Explain the rationale for the request, how many members of the group would be eligible to join as primary members of applicant and the credit union's capability to provide services.
 - Describe the statutory authority for the proposal and document that the proposal does not circumvent any limitation or restriction imposed on the other authorized community of interest types.
3. Provide the following data as **Exhibit “B”**
 - Pro forma financials, 2 year minimum with assumptions for growth and costs to serve the group.
 - Business and marketing plans.
 - Location of office(s)/service facility(ies) (use maps).
 - Anticipated financial impact – employees/assets.
4. A letter from an officer of the group requesting credit union services from applicant attached as **Exhibit “C”**:

VERIFICATION

STATE OF TEXAS _____

COUNTY OF _____

_____, being duly sworn, on (his/her) oath deposes and

says: “I am the _____ of _____ Credit Union and acting pursuant to resolution board of directors of said credit union, I am filing this application; and I have reviewed all statements, facts and representations contained in this application, including all Exhibits, and they are true and correct.”

Name

Title