



Credit Union Department

Filing Instructions:

Mail or email this completed application form to:

Credit Union Department

914 East Anderson Lane

Austin, Texas 78752

Email: [isabel.velasquez@cud.texas.gov](mailto:isabel.velasquez@ cud.texas.gov)

**APPLICATION FOR CONVERSION FROM FEDERAL TO STATE
CHARTERED CREDIT UNION**

STATE OF _____

COUNTY OF _____

We, the undersigned, constituting a majority of the Board of Directors of the _____
Federal Credit Union, domiciled in _____,
County, Texas, hereby certify (a) that at a properly held meeting, a majority of the Board of Directors of
said Credit Union voted in favor of converting the corporation from a Federal to a State chartered credit
union; (b) that a meeting of the members of said Credit Union was called for the _____ day of
_____, 20 _____, and that written notice thereof was given to each member of said
Credit Union in accordance with the requirements of Federal law and the Rules and Regulations for
Federal Credit Unions adopted by the National Credit Union Administration, (c) that at least a majority of
the members, by written ballot, approved and voted in favor of the proposed conversion at a meeting called
for the purpose, viz: the total number of members of casting ballots at said meeting is _____, and the
number of members voting in favor of the proposed conversion is _____; (d) that all of the requirements
of Federal Credit Unions have been satisfied and that the National Credit Union Administration has not

notified said Credit Union either orally or by written communication of any material deviation from the Federal procedures which might invalidate any steps taken in the proposed conversion.

Pursuant to the provisions of the Texas Credit Union Act, the Federal laws and Rules and Regulations for Federal Credit Unions, and the authorization of the members of record of said Credit Union, we hereby apply for the conversion of said Credit Union from a Federal to a State chartered credit union under the attached Articles of Incorporation and Bylaws.

WITNESS OUR HANDS this the _____ day of _____, 20 ____.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

(To be signed by the Board of Directors of the Federal Credit Union.)

CERTIFICATION CONFIRMING CONVERSION PROCEDURE

We, the undersigned Chief Elected Official and Secretary of the applicant credit union, hereby certify that the conversion procedure has been completed in a manner satisfactory to the National Credit Union Administration.

WITNESS OUR HANDS this the _____ day of _____, 20 _____.

Chief Elected Official

Secretary

STATE OF _____

COUNTY OF _____

BEFORE ME, the undersigned authority, on this day personally appeared.

Name: (Type or Print)

Address: (Type or Print)

known to me to be the persons whose names are subscribed to the foregoing instrument, and each acknowledged to me that he executed the same for the purpose and consideration therein expressed.