

**CREDIT UNION COMMISSION  
COMMISSIONER EVALUATION COMMITTEE  
MEETING MINUTES  
Credit Union Department Building  
914 East Anderson Lane, Austin, Texas**

**January 27, 2022**

**A. CALL TO ORDER – ASCERTAIN A QUORUM** – Chair Karyn Brownlee called the meeting to order at 1:24 p.m., in the conference room of the Credit Union Department Building, Austin, Texas pursuant to Chapter 551 of the Government Code, and declared that a quorum was present. The other members present were Sherri Merket, David Shurtz, and Commission Chair Yusuf Farran, ex-officio via videoconference. Nancy Elmilady, General Counsel was in attendance to serve as legal counsel. Representing the Department staff were John J. Kolhoff, Commissioner; and Isabel Velasquez, Executive Assistant. Mrs. Brownlee appointed Isabel Velasquez as recording secretary. The Chair also inquired regarding notice, and the Commissioner confirmed that the notice of the meeting was properly posted (**January 14, 2022 TRD#2022000266**).

❖ **RECEIVE REQUESTS AND MOTIONS FOR EXCUSED ABSENCES** – Chair Brownlee inquired if there were any requests or motions to excuse an absence. Mr. Farran moved to excuse committee member Kay Swan from the Committee meeting on January 27, 2022. Mr. Shurtz seconded the motion, and the motion was unanimously adopted.

**B. APPROVAL OF MINUTES OF PRIOR MEETING (November 4, 2021).**

Mr. Shurtz moved to approve the minutes of November 4, 2021, as presented. Mr. Farran seconded the motion, and the motion was unanimously adopted.

**C. FY 2022 Commissioner Performance Evaluation Process (Work Session)**

– Mrs. Brownlee stated that the Committee would be entering into Executive Session as provided under Section 551.074 of the Government Code for the purpose of discussing personnel matters. The Committee entered into Executive Session at 1:30 p.m.

At 2:35 p.m., the committee returned to open session. Chair Brownlee inquired if there any questions or suggested modifications to the FY 2022 performance evaluation.

Mrs. Merket moved to approve the recommendations that the Commission approve the proposed FY 2022 Commissioner Evaluation. Mr. Farran seconded the motion, and the motion was unanimously adopted.

**D. Future Meeting Date (Next Regularly Scheduled Committee Meeting – November 3, 2022).** Chair Brownlee reminded the committee that the next regular meeting of the Committee has been tentatively scheduled for November 3, 2022.

There being no other business to come before the committee, Mrs. Brownlee adjourned the meeting at 2:45 p.m.

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Karyn Brownlee  
Chair

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Isabel Velasquez  
Recording Secretary

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