

**CREDIT UNION COMMISSION
COMMISSIONER EVALUATION COMMITTEE
MEETING MINUTES
Credit Union Department Building
914 East Anderson Lane, Austin, Texas**

September 15, 2022

A. CALL TO ORDER – ASCERTAIN A QUORUM – Chair Karyn Brownlee called the meeting to order at 9:04 a.m., in the conference room of the Credit Union Department Building, Austin, Texas pursuant to Chapter 551 of the Texas Government Code and declared that a quorum was present. The other members present were Kay Swan, David Shurtz, and Commission Chairman Jim Minge, ex-officio member. Nancy Elmilady, General Counsel, was in attendance to serve as legal counsel. Representing the Department staff were Robert W. Etheridge, Interim Commissioner and Isabel Velasquez, Executive Assistant. The Chair welcomed Melodie Durst, Executive Director, Credit Union Coalition of Texas, who was in attendance via videoconference. Chair Brownlee appointed Isabel Velasquez as recording secretary. The Chair also inquired regarding notice, and the Interim Commissioner confirmed that the notice of the meeting was properly posted **(September 2, 2022 TRD#2022005317)**.

➤ **GENERAL PUBLIC COMMENT** – Chair Brownlee invited public input on matters that were not scheduled items on the agenda for possible future consideration by the Commission. No public comments were received.

B. APPROVAL OF MINUTES OF PRIOR MEETING (August 5, 2022).

Mrs. Swan moved to approve the minutes of August 5, 2022, as presented. Mr. Shurtz seconded the motion, and the motion was unanimously adopted.

C. Format of and Questions for Selected Applicants Initial and Final

Interviews - Chair Brownlee stated that the Committee would be entering into Executive Session as provided under Section 551.074 of the Texas Government Code to discuss this agenda item. The Committee entered Executive Session at 9:08 a.m.

Committee Member Sherri Merket arrived at 9:14 a.m.

At 10:22 a.m., the committee returned to open session. Chair Brownlee inquired if there were any members who wished to bring forth any motion related to the Committee's discussion in executive session. Vice Chair Merket moved that the Committee ask each applicant a minimum of eight questions during the initial interview with the allowance of asking relevant follow-up questions. Mrs. Swan seconded the motion, and the motion was unanimously adopted.

Chair Brownlee inquired if there were additional motions the Committee would like to make at this time. Mr. Shurtz moved that the Committee recommend to the Commission that each recommended applicant be asked a minimum of eight questions in the final interview on Friday, September 16, 2022. Vice Chair Merket seconded the motion, and the motion was unanimously adopted.

D. Interview Invited Applicants for the Credit Union Commissioner Position - Chair Brownlee stated that the Committee would be entering into Executive Session as provided under Section 551.074 of the Texas Government Code to discuss this agenda item. The Committee entered Executive Session at 10:22 a.m. to interview potential candidates for the Credit Union Commissioner position.

At 3:26 p.m., the Committee returned to open session. Chair Brownlee inquired if there were any members who wished to bring forth any motion related to the Committee's discussion in executive session. Mr. Shurtz moved that the Committee invite the Commissioner candidates, for a final interview with the full Commission on September 16, 2022. Ms. Merket seconded the motion, and the motion was unanimously adopted.

E. Future Meeting Date (Next Tentative Scheduled Committee Meeting) – Chair Brownlee announced the next meeting of the Committee will be scheduled at tomorrow's Commission meeting, September 16, 2022.

There being no other business to come before the committee, the meeting adjourned at 3:28 p.m.

Karyn Brownlee
Chair

Isabel Velasquez
Recording Secretary

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