

JOB ANNOUNCEMENT

State Title: Deputy Commissioner
Opening Date: June 13, 2024
Annual Salary: \$142,032 to \$240,214ⁱ

Job Posting Number: 24-12
Close Date: June 24, 2024
Travel Required: 15%

GENERAL DESCRIPTION

The Deputy Commissioner oversees the regulation of all Texas-chartered credit unions, including: assuring credit union compliance with state and federal laws and regulations; determining a credit union's safety and soundness; responding to weaknesses identified in the operation of credit unions to preserve and maintain their financials for the benefit of the credit union's members and economic well-being of the State; supervising internal information technology activities such as program development, hardware and software maintenance, website development and maintenance, and hardware and software purchases; and maintaining direct communication with the Commissioner, members of the Credit Union Commission, elected officials and their staffs, official and representatives of regulated credit unions, and officials of other state and federal agencies.

The Deputy Commissioner serves at the will of the Commissioner.

GENERAL DUTIES AND RESPONSIBILITIES

- Reports to and maintains close communication with the Commissioner regarding the activities of the Department. May perform duties of the Commissioner in his absence.
- Develops and implements regulatory and supervisory policies related to all areas of supervision to maintain a regulatory system for Texas that promotes stability in the credit union industry in compliance with appropriate laws, statutes, and safe and sound operations.
- Directly supervises and evaluates assigned staff to assure attainment of designated goals, fulfillment of statutory responsibilities, compliance with internal policies and procedures, and enforcement of applicable laws and regulations.
- Serves as the agency's Information Resources Manager. Oversees the development and maintenance of the agency's IT systems and coordinates with the Texas Department of Information Resources on compliance with statutes related to information technology and resources.
- Ensures appropriate training, development and career progression of the examination staff and other personnel for their effective development and utilization to the Department.
- Serves as public speaker, panel member, or agency representative in various forms of communication to the credit union industry, the Legislature, media, and other State and Federal regulatory agencies.
- Manages budget, short, and long-term planning, and personnel for assigned areas of responsibility.
- Demonstrates attributes that foster a workplace of teamwork, leadership, trust, and integrity.
- Originates, develops, plans, and achieves goals.
- Performs related duties as assigned.

MINIMUM QUALIFICATIONS

- Graduation from an accredited four-year college or university with major course work in business, public administration, or a directly related field.
- At least five years' practical experience in the operations of credit unions during the ten years preceding the application. The required practical experience may consist of experience as an employee of a credit union regulatory agency.
- A person may not be appointed Deputy Commissioner if he or she is an officer, employee, or paid consultant of a Texas trade association in the financial institutions field or if the person's spouse is an officer, manager, or paid consultant of such a trade association.

PREFERRED QUALIFICATIONS

- Five years progressive experience in credit union regulation/examination activities.
- Five years direct management and supervisory experience.
- Demonstrated knowledge of state/federal laws and regulations pertaining to credit unions.
- Excellent verbal and written communication, human relations, and organizational skills.

OTHER INFORMATION

- **Important information regarding Ethics and Conflicts of Interest:** If an applicant currently employed by a Texas-chartered credit union is hired, he or she may not work on matters affecting the former employer. Also, Department ethics standards prohibit the deputy commissioner from being a member of, or being directly or indirectly indebted to, any credit union under the Department's jurisdiction, or any affiliate of such credit union.
- **Citizenship:** Consistent with the Immigration Reform and Control of 1986 and other applicable laws, all offers of employment are contingent upon the candidate having legal authorization to work in the United States.
- **Drivers License.** Final applicants must possess or obtain within six months a valid Texas Drivers license. Satisfactory driving records are required for driving any vehicle to conduct agency business.
- **Selective Service:** All males born on or after January 1, 1960, will be required to present proof of Selective Service registration on the first day of employment or proof of exemption from Selective Service registration requirement.
- **Records Check.** Final applicants may be subject to an employment credit check, driving record check, and criminal background check. This position requires that the incumbent demonstrate strong personal financial responsibility and integrity.
- **Non-Smoking Agency:** The Department is a non-smoking Agency. Smoking is not permitted in agency offices.
- **Application Requirements:** Applicants must submit a completed State of Texas Employment Application to be considered. Resumes may accompany an application but do not substitute for the application.

The Credit Union Department is an Equal Employment Opportunity Employer and does not discriminate based on race, color, religion, sex, national origin, veteran status, age or disability in employment or the provision of services. A disabled individual requiring reasonable accommodation shall not be denied the opportunity due to the disability. The applicant should contact Human Resources if reasonable accommodation is required during the application process at (512) 837-9236.

ⁱ Salary is contingent upon experience of selected candidate.