

JOB VACANCY NOTICE

Class Title: Financial Examiner II

Job Posting Number: 24-13

Duty Station: Houston*

Salary Range: Starts at \$62,904 Annually

Opening Date: July 19, 2024

Closing Date: Until Filled

*This financial examiner position will require working in various geographic areas around Texas based on the needs of the Department. Upon initial employment, the examiner will work under the supervisor for the Houston Zone and must live in the Houston metroplex. After the initial 6-to-12 months of employment, the supervision of this position will transfer to the Austin zone supervisor; at which time the employee may relocate to a different agreed upon geographic area or continue to reside in the Houston metroplex.

Educational Requirements: Graduate of an accredited four-year college or university with major course work in accounting, finance, economics, business administration or a job-related field with a minimum of six hours, nine preferred, in accounting (including basic and intermediate accounting). Must have a minimum grade point average of **2.75 on a 4.0 scale**. Experience in a credit union or other financial institution in a managerial capacity may be substituted for a portion of the educational requirement.

Position Description: Professional examining position, responsible for reviewing and analyzing the records of state-charter credit unions; specifically, those with average complexity and/or a limited degree of problems. The examiner will evaluate the credit union's financial condition and its compliance with state and federal laws, regulations, sound business practices, supervisory guidance, and internal policies and procedures. Knowledge and experience permit assignment as Examiner-In-Charge of small to medium size institutions or oversight responsibility for the analysis of specific risk areas on team examinations of larger credit unions. The examiner obtains and protects confidential credit union data, analyzing it prior to examination to identify areas of examination concentration and the persistency of previous problems, where applicable.

The position requires strong analytical, communication, and computer skills, and offers career advancement opportunities as proficiency is demonstrated in the duties and responsibilities of the position. This position allows a flexible schedule, subject to compliance with the agency's policies and procedures. Remote work is estimated at 25 percent, after the initial 6-to-12 months of employment. **Candidates must be willing to travel overnight at least 30% to 40% of the time.**

Application Requirements: To be considered for the position, applicants **must submit a completed State of Texas Employment Application, a copy of his/her official college transcripts, and a cover letter summarizing the applicant's qualifications to: Credit Union Department – State of Texas, 914 East Anderson Lane, Austin, Texas 78752-1699.** Resumes may accompany an application but do not substitute for the application. Applicants should clearly describe in the cover letter their knowledge, skills, and abilities, and how they meet the minimum qualifications (education and/or experience) for the position. Qualifications may be verified through testing.

Those selected for an interview will be contacted by telephone. **Applicants who are selected for an interview may be subject to a background investigation, including credit reporting, prior employment history, education verification, and driving and criminal records and should bring the following executed document to the interview [\[link to Authority for Release of Information form\]](#).** If selected for interview, male applicants between the ages of 18 and 26 will be required to furnish proof of registration or exemption from registration with the selective service system.

Equal Employment Opportunity Employer

Please contact Human Resources at 512-837-9236 to request accommodation for the application process.